Senior Program & Product Manager
(Egypt based US Hours overlap)

USYTech

Senior Program & Product Manager (US Hours overlap)

We are looking for an experienced Program and Product Manager who excels at stakeholder management, demonstrates strong leadership in driving projects forward, and has a proven track record of delivering successful products. The ideal candidate will be comfortable working with North American clients and managing cross-functional teams while maintaining high standards of delivery and continuous improvement. We offer flexible working hours and a friendly environment for our employees. Maintaining a fun and friendly atmosphere for our team members is one of our main goals.

Job Type:
Full-time

Location: Egypt: Cairo Office in Heliopolis **OR** Remotely in Egypt

Candidate Qualities:
● Strong leadership and stakeholder management abilities
● Strategic thinking with attention to detail
● Excellent problem-solving and decision-making skills
● Results-driven with a focus on continuous improvement
● Adaptable and resilient in fast-paced environments
● Proactive approach to identifying and removing team blockers
● Passionate about implementing and maintaining best practices
● Strong advocate for team needs and client success
● Excellent interpersonal skills with ability to build strong relationships
● Data-driven mindset for measuring progress and success

Required Skills:
● 5+ years of experience in program or product management roles
● Proven track record as primary point of contact for client stakeholders
● Strong experience in running effective client meetings and workshops
● Expertise in project planning, risk management, and resource allocation
● Proficient in creating and maintaining project roadmaps
● Strong understanding of Agile methodologies and best practices
● Experience in managing and coordinating multiple workstreams simultaneously
● Excellent documentation and communication skills
● Proven ability to unblock teams and drive solutions
● Strong experience in progress tracking and reporting
● Proficiency in project management and collaboration tools
● Advanced stakeholder management and presentation skills
● Experience in managing budgets and resource allocation

Optional Skills:
● Experience in Professional Services or Consulting
● Background in working with global, distributed teams
● Experience in specific industries (e.g., Technology, Finance, Healthcare)
● Certifications in Project Management (PMP, PRINCE2, etc.)
● Experience with change management methodologies
● Background in technical product development

Job Responsibilities:
● Serve as the primary point of contact for client stakeholders
● Plan and facilitate client meetings, workshops, and strategic sessions
● Develop and maintain project plans, timelines, and deliverables
● Monitor project progress and ensure alignment with business objectives
● Identify and resolve blockers affecting team productivity
● Implement and maintain best practices across projects and teams
● Lead cross-functional teams and coordinate workstreams
● Manage project scope, timeline, and budget
● Conduct regular progress assessments and implement improvements
● Create and maintain project documentation and communication
● Identify and manage project risks and dependencies
● Drive continuous improvement initiatives
● Ensure successful delivery of project milestones
● Manage stakeholder expectations and maintain strong relationships

Your Benefits:
● Competitive Salary
● Flexible working hours
● Ability to work from home whenever needed
● Social Insurance
● Medical Insurance

If you are interested in the job opportunity and you have the required skills needed and believe that you can achieve these responsibilities efficiently, please send your resume and cover letter to **recruitment@usytech.com** with the subject line "Applying for Senior Program & Product Manager position"